

## PRODUCT DESCRIPTION

### WHAT IS AN AGENDA?

The truth is that, within its slim pocket-sized case, the Agenda is a powerful computer, ready programmed to carry out many clever jobs. (And if you want to, you can even programme it to do other specialised tasks).

But you need not worry about that. What really matters to you is that it can do a number of very useful jobs for you - and that it is designed in a way which makes it very easy to use.

#### \* Portable filing system and self-organiser

You can store and carry around with you all sorts of information:

- \* phone numbers and addresses
- \* information on places you visit (people, hotels, restaurants, shops)
- \* train or plane timetables
- \* price lists, rate tables, lists of stock items
- \* jokes, winelists, hobby details
- \* confidential information, credit card numbers etc. etc.

All the above, and much more, can be automatically filed and organised for you by the Agenda.

You can examine this information on the Agenda's display screen through an extremely quick and versatile 'search' system - incredibly it takes on average only 4 or 5 keystrokes to find a particular piece of information. No more searching through pages of entries (often filled with changed items and deletions) to find the phone number, address or other information you need.

Or, if you wish, any of the information can easily be printed out on a printer, or transferred onto a personal computer.

And, whenever you wish, you can in just 3 seconds make a copy of all the information in your Agenda - no more nightmares of what would happen if you lost your address-book or organiser.

#### \* Appointments diary

Key your appointments into the Agenda. It will automatically put them in time and date order and, at a single key stroke, show you today's appointments (or any other day's).

You can also ask the Agenda to sound an alarm to remind you of any number of appointments. And it automatically keeps a record of any past reminders you have not responded to.

\* Notepad

Use the Agenda instead of a notepad or the back of an envelope to keep a list of things you have to do - and of the points you have to discuss with various people.

When you have done a task, simply delete the item, and you have a clean list of the remaining items.

\* Calculator - and expense record

The Agenda works as a normal pocket calculator.

And you can use it to keep a record of your expenses. As with everything else you do on the Agenda, you can print out your expense account at the touch of a button.

\* Reports, letters, records - and word-processing

You can use your Agenda for any short or long piece of writing, taking advantage of the tremendous time-saving features of its very powerful built-in word-processing programme - editing, inserting or deleting words, moving paragraphs etc. - and printing out the result or transferring it to a personal computer.

Plus

\* an amazing way to learn 'touch-typing' in one hour

In addition to the normal alphabet, numbers and punctuation keys, the Agenda has 7 special blue keys, (one for each finger of one hand, plus 2 shift keys) to enable you to benefit from the unique system of 'Microwriting'.

It's up to you whether you want to teach yourself 'Microwriting' (all the Agenda functions can be enjoyed without learning it) but, for a small expenditure of your time, you could learn to write notes, records, letters etc. onto the Agenda at normal handwriting speed or faster - and far faster than you can 'hunt and peck' on a typewriter or computer.

\* Memory-cards

Memory cards smaller than credit cards enable you to store information from the Agenda permanently, and to restore it into the Agenda whenever you like. It is the memory card that enables you to make a 'safety-copy' of the contents of the memory of the Agenda so that you can instantly replace your Agenda contents if, for example, your machine is lost or stolen - something you cannot do if you lose your pocket diary or paper file organiser.



## BACKGROUND INFORMATION

Agenda is an easy-to-use electronic personal organiser with a powerful database; a flexible action list; a diary/organiser with alarms; a calculator; a word processor and a full keypad, including easy-to-learn rapid text entry keys.

## TECHNICAL DETAILS

### Dimensions and Weight

Length: 175mm    Width: 85mm    Depth: 22mm    Weight: 290 gm

### Power Supply

Built-in rechargeable Nickel Cadmium batteries - can be used for about a month on a single charge.

Battery charger supplied suitable for UK (US and Continental versions available as optional extra).

Adaptor for disposable batteries available as optional extra.

### Processor

Hitachi 6303 microprocessor, operating at high speed

Internal 100 year clock/calendar with audible alarm

### Display

80 characters (4 lines of 20 characters per line) Liquid Crystal Display

### Memory

Resident on board memory: choice of 32K or 64K bytes

Two built-in "drives" for optional 32k RAM Memory Cards, with long-life lithium batteries, for security back-up or off-line storage. Can also be used to expand the fully - usable memory up to 128K. Even larger memory available through use of ROM cards.

### Communications to Printers or Personal Computers

RS232C or parallel interfaces via optional cable connectors. Flexible printer driving allows most features of all printers to be fully exploited with minimum effort.

### Keyboard

Silent elastomeric membrane keyboard comprising: a-z alpha and punctuation keys; separate numeric keypad; special-purpose function keys; separate rapid text entry Microwriting chord keyboard.



A G E N D A

ASCN  $\Delta$  QUANT  $\nabla$  MAND  $\triangleright$  SCAND  $\nabla$  START M.SC. HELP NOW CALC

GO TO ACT QSTE FILE NEW **DATA**

DEL DEL TO QMEN DMD PND **CAPS** EDIT

1 2 3 4 5  
6 7 8 9 0

A B C D E F G  
H I J K L M N  
O P Q R S T U  
V W X Y Z  
SPACE

